

Local Agency Conference Call Minutes

December 3, 2015
Beginning at 9:00am

Attendees: Cascade, Custer/DEAP, Dawson, Deer Lodge, Fergus/HRDC, Flathead, Gallatin, Hill, Lake, Lewis and Clark, Lincoln, Missoula, Ravalli, Sanders, Sheridan, Butte-Silver Bow, Teton, Valley, RiverStone, Fort Peck, Northern Cheyenne, Blackfeet, Crow, Confederated Salish and Kootenai Tribes, Fort Belknap, Rocky Boy.

Not Present: Broadwater

State Staff: Kate Girard, Lacy Little, Kevin Moore, Kelly Aughney, Glade Roos, Blair Hendricks and Chris Fogelman

Agenda Items

State Update/Announcements (Kate)

- Agenda items for calls, please contribute
- EBT
 - Kickoff- was Nov. 17th followed by JAD sessions.
 - Testing (3-5 testers needed)- please consider volunteering to help us test EBT functionality in SPIRIT. It will take 1-2 days of time, but could be spread out over several weeks. We would like a first run through completed by mid-January so we can assess if there are changes needed to the system.
- Funding (reallocation, use of funds)- start thinking about funding requests you may have for the year. We will announce opportunities for reallocation and special project grant applications as they are available. It is best to have a thorough knowledge of your budget before asking for more money.
 - Also- please be aware that we are asking for back up documentation for any expenditure that are out of the ordinary (higher amounts than usual). We will not be approving funding if it does not meet the grant requirements. When in doubt, please check with the state office first.
- Tvs/WIC channel- we are considering a request for funding to get clinics set up with smart tvs for uses such as "WIC Channel", special messaging, etc. We recently did a survey of local agencies and found that many of you already have TVs but not necessarily internet compatible. Consider if this would work in your waiting rooms (space, replace the tv you have, who owns the tv, what do you use it for?). We will be in contact again if this is a project we decide to move forward on.
- Quitline- There is a new line in REFERRALS to refer to the quitline. If you have a participant/caretaker who smokes please offer cessation/quitline referral. It is OK if you have a local resource, please select that option if it applies. If they decline, please select that option (SPIRIT will be updated soon). This is a metric we are tracking and will be coordinating with

other stakeholders to address the tobacco use issue, especially in pregnancy and during the postpartum period.

- Cell phone questions- There are 2 mandatory questions that have been added related to whether the participant has a smart phone and what kind. This is data we are collecting for future use in EBT and possibly other areas (nutrition education, etc.). Please collect this information at certification.

Vendor (Leah/Kevin/Glade)

- EBT Advisory Group Conference Call – In order to engage retailers in the EBT process, the vendor team is organizing an EBT Advisory Group conference call on January 13, 2015. We will discuss retailer contracts for POS systems, EBT rollout schedule, UPC collection, and answer questions.
- As part of a quality improvement project, the vendor team has emailed a survey to local agency staff requesting their input on their working relationships with state office staff. Our goal is to identify opportunities to improve communication and the delivery of services. If you see the survey link in your inbox, please take a minute to fill it out.

Admin (Kelly)

- Medicaid Expansion/Eligibility-As many of you know, medication expansion was officially approved. CHIP is not part of the expansion. SIS will be updated with new eligibility guidelines when the expansion is ready.
- Monitoring materials online- We will be publishing monitoring materials on the website. It will include blank forms, instructions on self-monitoring and how to interpret our self-audit charts.
- Food List Updates-There is an updated food list coming out January 2016. We didn't change any of the foods participants can buy, just specified brands. We will mail out the new booklets to local agencies when we get them. We ask that you dispose of the old ones, but we'll also let retailers know to accept both the new and old booklets. The food updates are yogurt and pasta. Yogurt brands available are Dannon, Great Value, Kroger, Lucerne, Our Family, Mountain High, Western Family and Yoplait. Pasta brands are Barilla, Gia Russa, Great Value, Hodgson Mill, Kroger, Out Family, Racconto, Ronzoni, and Western Family. Also, due to the Alberston's/Safeway merger, they will only carry Signature Kitchens and Lucerne, there is no longer Essential Everyday Brand.

Nutrition (Chris)

- Update on conference – We will be at the Fairmont Hot Springs April 25-27, 2016. Monday will be expected to be a half day on WIC topics; Tuesday is the UC Davis Baby Behaviors and Wednesday will be Dr. Ghaheri a tongue-tied expert presenting on the subject and Camie Goldhammer presented on an expansion of the of the topic on breastfeeding and historical trauma. The last day should finish around 3:00 pm. Outside attendees will be welcome on Tuesday and Wednesday for a registration fee. Please encourage others from your health departments, local delivery hospitals and birthing centers and health care providers to attend. An application will be included in the newsletter in the near future for those applying for travel and per diem expense reimbursement out of the Breastfeeding Infrastructure grant. This will be for WIC staff beyond the two included in your regular funds and the breastfeeding peer counselor and supervisor that will be from BPCP funds.

- SOAP Note review (ppt) – see the Powerpoint slides

One Call Now

- Montana WIC has partnered with One Call Now to provide reminders for upcoming and missed appointments. Every WIC participant receives an automated phone call two days before an upcoming appointment or one day after a missed appointment. Clinics will also have the ability to send one-time special messages such as an unexpected clinic closure.
- This service is scheduled to go live on Monday, December 14th, 2015.
- In order to fully take advantage of this service, please review the [Appointment Reminder webpage](#) and take the time to view the 1-hour training on how to use the additional features.

Outreach Sharing

- State outreach plan posted-The Outreach Plan FFY2016 was published in the newsletter. The state is moving forward with advertising EBT and new WIC foods on mobile billboards and gas stations.
- Kalispell did a survey and received great results.

2016 Conference Call Schedule: February 4th, April 7th, June 2nd, August 4th, October 6th, December 1st